

## Health and Safety Committee – The legal type stuff:

### ORGANIZATION:

The committee shall consist of a minimum of three members, including a Chairperson who shall be elected by and from the committee.

The Board may, at its discretion, assign one director to be the committee's primary contact with the Board.

A director assigned as the committee's primary contact shall be an "ex-officio" member of the committee, with rights to attend and participate in all meetings, without the right to vote.

### TERMS OF REFERENCE:

The function of this committee is to identify and research issues of health and safety and to recommend initiatives for consideration and potential implementation by the YCC 323 Board of Directors. This would include matters relating to common health issues, the personal safety of the residents and the safety and security of the building and surrounding grounds. Sub-committees may be appointed to deal with specific long-term issues on an ad hoc basis.

The committee, through its Chairperson, will report regularly to the assigned director or the Property Manager or the Board, on the activities of the committee and, when appropriate, may be asked to present for discussion, at the Board, any formal projects and recommendations or general concepts that the committee may develop.

Annually, prior to the establishment of the corporation's fiscal year's budget, the committee may prepare formal or summary recommendations for the Board of Directors to consider.

As and when required the committee may, with the assigned director and the Property Manager, review and recommend to the Board of Directors, changes in these Terms of Reference.

## THE "NEIGHBOURS" COMMITTEE – The legal type stuff:

PREAMBLE: Given positive interest pertaining to establishing a sense of community in our condominium complex, a number of residents volunteered to be involved in identifying ways in which YCC 323 can be pro-active around issues of promoting community. The Board recognizes the importance of a connected condominium community, and, as authorized under By-Law No. 12, Section 8.08, has appointed an advisory committee to be known as "Neighbours".

### ORGANIZATION

The committee shall consist of a minimum of three members, including a Chairperson who shall be elected by and from the committee.

The Board may, at its discretion, assign one director to be the committee's primary contact with the Board.

A director assigned as the committee's primary contact shall be an "ex-officio" member of the committee, with rights to attend and participate in all meetings, without the right to vote.

#### TERMS OF REFERENCE:

The function of this committee is to identify and research programs that contribute to community. The committee will recommend initiatives for consideration and implementation by the Board of Directors. This may include, but not be limited to, matters relating to social programs, events and encouraging residents to assist each other.

The committee, through its Chairperson, will report regularly to the assigned director or the Property Manager or the Board, on the activities of the committee and, when appropriate, may be asked to present for discussion, at the Board, any formal projects and recommendations or general concepts that the committee may develop.

Annually, prior to the establishment of the corporation's fiscal year's budget, the committee may prepare formal or summary recommendations for the Board of Directors to consider.

As and when required the committee may, with the assigned director and the Property Manager, review and recommend to the Board of Directors, changes in these Terms of Reference.